

Town of Scipio May 2023 Board Meeting Minutes

The May meeting of the Town Board of the Town of Scipio, Cayuga County, State of New York was held at the Town Office, 3705 State Rte. 34, Scipio Center, NY 13147, on May 10, 2023.

Present:

Gary Mutchler – Supervisor

Susan Allen - Councilperson

Jason Botsford – Councilperson (arrived at 7:50pm)

Mark Ferrari – Councilperson

Excused:

Melinda Pitman Councilperson

Others attending:

Ann Robson, Bill Hall, Rolland Dodge, Jeff Eaton, Maryl Mendillo, Kieran McManus, Janet Reohr,

1. The May 10, 2023 Town of Scipio Town Board meeting was called to order at 7 pm by Supervisor Mutchler, followed by the Pledge of Allegiance.
2. Review Agenda- Motion to accept the agenda was made by Councilperson Allen, seconded by Councilperson Ferrari. All in favor 3/0.
3. Issues from town residents: Maryl Mendillo shared that a NYS DEC grant was available to municipalities to install electrical car chargers. She also voiced concern about an article in the town's newsletter written by our county legislative representative. She stated it was an inappropriate political use of the town's newsletter. Janet Reohr voiced the same unease with the article.
4. **Resolution 2023-32** – Approve April 12, 2023 Town Board Meeting minutes. Motion to accept by Supervisor Mutchler, second by Councilperson Ferrari.
Adopted Ayes 3 Mutchler, Botsford, Ferrari
 Noes 0
 Abstain 1 Allen
5. Presentation by McManus IT Solutions, LLC – Owner Kieran McManus discussed his company offers services as a computer consultant for local governments with cyber security, networks, websites, cloud infrastructure, IT support and consulting. He asked for consideration to present a bid when the town negotiates a new contract.
6. **Resolution 2023-33** Approve Local Law #1 of 2023 (fire fighters/ambulance drivers). Motion made by Supervisor Mutchler, second by Councilperson Allen.
Adopted Ayes 4 Mutchler, Allen, Botsford, Ferrari
 Noes 0
7. **Resolution 2023-34** Approve Local Law #2 of 2023 (low-income senior citizens). Motion made by Councilperson Allen, second by Councilperson Botsford.
Adopted Ayes 4 Mutchler, Allen, Botsford, Ferrari
 Noes 0
8. **Resolution 2023-35** Approve Local Law #3 of 2023 (cold war veterans). Motion made by Councilperson Allen, second by Councilperson Botsford.
Adopted Ayes 3 Mutchler, Allen, Botsford
 Noes 1 Ferrari
9. **Resolution 2023-36** Approve Transfer Station contract with Casella. Motion made by Councilperson Allen, second by Supervisor Mutchler.
Adopted Ayes 4 Mutchler, Allen, Botsford, Ferrari
 Noes 0
10. Discuss Town of Scipio Dog Control Services for 2024. An RFP will be written up by the town attorney and solicited for bid.

11. Officers Reports

- a. Assessor – The tentative Assessment Roll is available for review. Scheduled appointments will be by phone or in person at the Town of Scipio.
- b. CEO – written report reviewed and attached to end of meeting minutes.
- c. Clerk – April 2023 disbursements paid to the supervisor was \$2,810. Attended the NYS Town Clerk Association Annual Conference sessions on Vital Records, Municipal Ethics and Social Media. The Spring 2023 Newsletter was mailed. A new mailing list will be created before the Fall Newsletter.
- d. Highway Superintendent – The Ensenore ditch remediation project is near completion; one sediment trap has already been emptied. The road will be resurfaced. The boom tractor repair was completed. The Highway crew will be working with the county SWCD on Mosher Rd. to mediate a storm water issue. Five area Town Highway Departments will assist in repaving Hicks Rd this month. Cayuga County Highway Department will be paving Wyckoff Rd.

12. Board Member Reports

- a. Susan Allen – reported 119 residents utilized the town’s Cleanup Day. Bill Hall and Tim Calhoun were thanked for their assistance. \$220 was collected for disposal charges of 11 mattresses.
- b. Jason Botsford – reported 15 rabies vaccines were administered.
- c. Mark Ferrari – no report
- d. Melinda Pitman – no report

13. Supervisor’s Report

- a. **Resolution 2023-37** Approve Request for Transfer Funds to Amend the Budget

Debit A1990.4 Contingent Account	\$9500.00
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Credit A1420.43 Attorney Project – Contractual	
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Debit A1990.4 Contingent Account	\$1500.00
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Credit A1420.42 Attorney Project – Contractual	
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Debit A1900.4 Contingent Account	\$300.00
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Credit A1620.45 Office supplies	
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Debit A1990.4 Contingent Account	\$4200.00
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Credit A1620.48 Computer Service and Repair	
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Debit A1990.4 Contingent Account	\$125.00
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Credit A7510.4 Historian Contractual	
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Debit DA911 Unappropriated Fund Balance	\$63000.00
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Credit DA51302 Machinery Equipment	
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Motion made by Councilperson Ferrari, second by Councilperson Botsford

Approved	Ayes	4	Mutchler, Allen, Botsford, Ferrari
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Noes	0
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- b. Clean Energy Communities – Amanda Mazzoni, CNYRPDB working with the town finished four bench marking steps which qualified the town for a \$5,000 grant. This will be used for LED lights in the highway barn.

14. Other Business

- a. Legal report – The 4th Department Appellate Court reversed the lower court decision on the Lemmon case, holding in favor of Mr. Lemmon. The Town Attorney will work on a revision to the zoning law to clear up the issues with the definition of “Camps.” With respect to the Grady

litigation, the Town Attorney is working with Mr. Grady's insurance regarding the damage. With regard to the Healy litigation, a tentative settlement has been reached, subject to final documentation.

- b. Executive Session- Motion by Councilperson Allen, second by Councilperson Ferrari to go into Executive Session in order to receive attorney advice regarding outstanding litigation. Motion was made at 9:17 pm. All in favor. 4/0 Motion to exit Executive Session was made by Councilperson Allen, second by Councilperson Botsford at 10:05 pm. All in favor. 4/0
Resolution 2023-38 Settle lawsuit Town of Scipio v Heally/Gordon was made by Councilperson Ferrari, second by Supervisor Mutchler.

Adopted Ayes 4 Mutchler, Allen, Botsford, Ferrari
 Noes 0

15. Review of Abstract 5

- a. **Resolution 2023-39** General Fund – vouchers 78-95, total \$22,738.68. Motion made by Councilperson Ferrari, second by Councilperson Botsford.

Adopted Ayes 4 Mutchler, Allen, Botsford, Ferrari
 Noes 0

- b. **Resolution 2023-40** Highway Fund – vouchers 27-34, total \$117,221.02. Motion made by Councilperson Botsford, second by Supervisor Mutchler.

Adopted Ayes 4 Mutchler, Allen, Botsford, Ferrari
 Noes 0

16. Next Town Board Meeting – Wednesday June 14, 2023 at 7 pm. The Semi-annual Financial Records Review will take place at 6:30pm on Wednesday, June 14, 2023.

17. Adjournment - Motion to adjourn was made by Councilperson Allen at 10:16 pm

Respectfully submitted,

Ann Robson

Ann Robson, Town Clerk

Town of Scipio
Code Enforcement Office
P.O. Box 71
Scipio Center, New York 13147
315-364-5740

Monthly Report – May 2023 Town Board Meeting

PERMITS ISSUED:

- 23-12 Vans Ridge Dairy, LLC, 2831 Black Street, parlor renovation/addition (agricultural use building – no permit fee).**
- 23-13 John Troy, 2646 Skillet Road, 12' x 35' addition to existing barn.**
- 23-14 Kendra Janssen, 4225 State Route 34, above-ground pool and deck.**
- 23-15 Hamilton & Kathleen Garnsey, 3640 Black Street, new shingle roof on main house/vestibule.**
- 23-16 Willow Family Properties, 114 Willow Point, 500 square foot deck (site plan approved by Scipio Planning Board 04/26/2023).**
- 23-17 Karen Phillips, 3169 State Route 38, 14'x 24' storage shed.**

Scipio Planning board review:

Paul McAteer, 53 Fire Lane 23, site plan review for replacement of stairs and deck – application tabled with request for delineation of mean high water mark as related to proposed project.

Dennis & Stephanie Rossbach, 2653 Scipio Venice Town Line Road, minor subdivision approved.

ZBA review:

Area variance approved on May 2, 2023, for accessory structure height variance – Stephen Hartwig, 84 Fire Lane 11.

COMMENTS/QUESTIONS/CONCERNS:

None

Respectfully submitted 05/10/2023.

J. Patrick Doyle, Code Enforcement Officer 
(315) 729-3921 codeenforcement@townofscipio.com