

Town of Scipio October 2022 Board Meeting Minutes

The meeting of the Town Board of Scipio, Cayuga County, State of New York was held on Wednesday, October 5, 2022.

Present: Gary Mutchler, Supervisor Susan Allen – Council Member
Jason Botsford – Council Member Mark Ferrari – Council Member (arrived at 7:09pm)
Melinda Pitman - Council Member Bill Hall – Highway Superintendent
Ann Robson – Town Clerk
Residents: Vivian Cunningham, Rachel Moran

1. The Town of Scipio Board Meeting was called to order at 7:02 pm by Supervisor Mutchler followed by the Pledge of Allegiance.
2. After review, a motion to approve the agenda for the October 5, 2022 Town Board Meeting was made by Council Member Allen, seconded by Council Member Pitman. All in favor.
3. Issues to come before the Town Board from town residents -Vivian Cunningham, West Lake Rd., brought to the attention of the Town Board concern for an unsafe, hazardous condition at 3054 Fleming-Scipio Townline Rd. A fire destroyed this home in 2015, and it was never demolished. Supervisor Mutchler will contact the town's Code Enforcement Officer to address this hazardous condition and need for property owner to apply for a demolition permit.
4. **Resolution 2022-68** Approve September 14, 2022 Town Board Meeting Minutes. On a motion made by Council Member Allen, seconded by Council Member Botsford, be it resolved this motion was:
Adopted Ayes 4 Mutchler, Allen, Botsford, Pitman
Noes 0
5. Discussion to purchase new computers for the town bookkeeper and Code Enforcement Officer. The bookkeeper's computer needs to be upgraded to function more efficiently with current accounting software programs. Supervisor Mutchler will contact the CEO to assess need for upgrade. Council Member Pitman offered to shop around for other pricing options by Friday, October 7, 2022. She was asked to compare pricing for similar products. Supervisor Mutchler will decide by Friday, October 7, 2022 to order replacement(s).
Resolution 2022-69 Approve Supervisor Mutchler purchasing replacement computer(s) with town's credit card. On a motion made by Council Member Allen, second by Council Member Botsford be it resolved this was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Ferrari, Pitman
Noes 0
6. **Resolution 2022-70** Appoint town resident, Mark Johnson as new hire - Assistant Transfer Station Attendant. On a motion made by Supervisor Mutchler, second by Council Member Allen, be it resolved this motion was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Ferrari, Pitman
Noes 0
7. Official Reports
 - a. Assessor – No report provided
 - b. CEO – No report provided.
 - c. Clerk – September disbursements to the Town Supervisor totaled \$2,094.25. 735 Fall 2022 Newsletters were mailed to town residents. Requests for dog licensing is increasing. Attended the Cayuga County Association of Town Clerks meeting and learned the ARPA funding designated for digitizing county records was reduced by twenty five percent. During October 2022, will be working an extra day to inventory, box and categorize town records, move to storage unit and or dispose of records kept beyond scheduled retention periods.
 - d. Highway Superintendent – Highway crews have been trimming trees, mowing town roadsides, working on road signs, and assisting other towns with paving projects. Staff assisted with the town's Clean Up Day and lights have been purchased for the storage unit to be used for records retention. There was a minor accident where a mower blade came off and punctured a tire. New replacement tires were purchased for the old mower. The new mower ordered is scheduled for delivery this winter. It was reported that new damage was caused to a town road by the same farmer who earlier this summer

towed broken equipment and gouged and marred a town road. Since this is the second situation the town's attorney will be involved as the town seeks retribution for damages. It was also reported that the NYS Highway Superintendent's Conference was informative and helpful. The current contract for snow removal on county roads was not accepted as the town would be losing money.

8. Board Member Reports

- a. Susan Allen – Reported over 100 town residents discarded their rubbish in the Fall Clean-Up Day on October 1, 2022. Seven mattresses were paid to be disposed. Thanks were given to Bill Hall and Brandon Swearingen for assisting with the dumpsters and to Ann Robson for preparing the sign-in sheets and dog license forms. Casella will be providing a total tonnage figure.
- b. Jason Botsford – Reported 30 pets received rabies vaccines at the town's Rabies Clinic on October 1, 2022. At the May 2023 Clean Up Day, there will be another Rabies Clinic scheduled. The Town Clerk will be in the town office to process dog licenses that day.
- c. Mark Ferrari – No report.
- d. Melinda Pitman – Will attend the Owasco Lake Watershed Management Council meeting on October 18, 2022.

9. Supervisor's Report

- a. **Resolution 2022-71** Amend 2022 Budget Move \$7500 from A2750 to A3031. On a motion made by Supervisor Mutchler, seconded by Council Member Botsford, be it resolved this was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Ferrari, Pitman
 Noes 0
- b. 2023 Tentative Budget Review – Supervisor Mutchler presented the 2023 Tentative Budget for discussion with the Town Board. Several changes were made and will be incorporated in the Preliminary Budget. The Public Hearing is scheduled for November 9, 2022. Residents of Scipio may review the Preliminary Budget that will be posted on the town's website. A hard copy will be available for review at the Town Office.
- c. Supervisor Mutchler referred to Town Attorney Jeff Eaton's email regarding Agricola Windfarm and the town's new zoning law. Special Use Permits are issued by the town's Planning Board with no role from the Town Board.

10. Other Business

11. Review and payment of vouchers

- a. **Resolution 2022-72** Abstract 10 General Fund vouchers 174-185; Total \$4,831.51 On a motion made by Council Member Pitman, seconded by Council Member Botsford be it resolved this was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Ferrari, Pitman
 Noes 0
- b. **Resolution 2022-73** Abstract 10 Highway Fund vouchers 63-70; Total \$14,215.21 On a motion made by Council Member Pitman, second by Council Member Botsford be it resolved this was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Ferrari, Pitman
 Noes 0

- 12. Adjournment – On a motion made by Council Member Pitman the October 2022 Town of Scipio Town Board meeting was adjourned at 9:49pm.

Respectfully submitted,

Ann M. Robson

Town Clerk