

Town of Scipio
Building and Zoning Department
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Application Checklist

* This is a list of all items needed to complete an application. Some items may or may-not be needed.

- Complete Application Information Sheet (2 pages)**
- Tax Map Number**
- Contractor's Name (Company or Yourself)**
- Insurance Certificate Company or Yourself)**
- Cost of Construction**
- Plot Plan (Map showing where project is located on property with setbacks from property lines and existing structures.)**
- Detailed plans for the Project (Stamped or hand drawn, whatever is required per New York State Codes.)**
- Planning Board (All projects in Waterfront Conservation Overlay District – WCOD – require site plan approval.)**
- ZBA**
- Other:**