

Town of Scipio August 2023 Town Board Meeting Minutes

The August meeting of the Town of Scipio, Cayuga County, State of New York was held at the Town Office, 3705 State Route 34, Scipio Center, NY 13147 on August 9, 2023.

Present:

Gary Mutchler – Supervisor

Susan Allen – Councilperson

Jason Botsford – Councilperson (7:32pm)

Mark Ferrari – Councilperson

Melinda Pitman – Councilperson

Others present:

Ann Robson, Jeff Eaton, Bill Hall, Rolland Dodge, Dorothy Ainsworth, Carin

Townsend Kopp

1. The August 9, 2023 Town of Scipio Town Board meeting was called to order at 7pm by Supervisor Mutchler, followed by the Pledge of Allegiance.
2. After review of the agenda, Councilperson Allen made a motion, second by Councilperson Ferrari to approve the agenda for the August 9, 2023 Town Board meeting. All in favor. 4/0
3. Issues from town residents - none
4. **Resolution 2023-51** Approve July 12, 2023 Town Board Meeting minutes. Motion to approve made by Councilperson Allen, second by Councilperson Pitman was:

Adopted	Ayes	3	Mutchler, Allen, Pitman
	Noes	0	
	Abstain	1	Ferrari
5. Presentation - King Ferry Pantry representatives Dorothy Ainsworth and Carin Townsend Kopp shared the mission and vision of the King Ferry Pantry with the board. Within the first seven months of 2023 there were 267 household visits from residents of Scipio. Services of food were provided for 53 children, 66 adults and 9 seniors accordingly to their client services log. The Town Board will discuss creating a policy to approve a municipal gift to the King Ferry Pantry in the 2024 Town Budget
6. Building Renovation Update – Bardon & Loguidice have reviewed the original architectural plans and had questions on the scope of the renovation plans. Beardsley Design staff are reviewing the plans and Taitum

will be contacted. Councilperson Ferrari suggested waiting for comments from the other architectural firms. The town’s priority needs are to fix the south wall and replace windows and the doors. He proposes setting an appropriate budget figure for this portion of the project, including the architect, for the design specs and for the contractors to complete the work. The town needs to build the fund balance for completing other segments of the renovation project in the next few years. An architect can spec out this specific phase to fix the south wall and replace windows and doors. It was suggested to contact the contractors who bid last year to rebid. Action steps will be to choose an architect, advertise the project, receive bid proposals, and select contractors to begin work in early 2024.

7. Dog Control Services RFP 2024 Update – Councilperson Allen reviewed the proposal received from Dog Control Officer Suzie Tracy who works with Country Acres Pet Services in Homer, NY for dog control and dog sheltering services. Dog Control Officer fees are billed separately at \$450/mo. along with \$125 per adult dog charged to be sheltered at Country Acres Pet Services. Supervisor Mutchler is inquiring if the owner of a local critter removal business is qualified as a Dog Control Officer.
8. Town Zoning Ordinance Amendments Update – Town Attorney Jeff Easton will be meeting with Patrick Doyle, Code Enforcement Officer to discuss Articles and Sections in need of amendment in the town’s Zoning Ordinance. He voiced concern with the current Article X on Solar Energy Systems does not factor for prime agricultural soil. Our town Planning Board should have more discretion to specify type of soil (I.e., Honeoye soil) which should not be allowed to build on.
9. **Resolution 2023-52** – Further Extending Certain Deadlines Related to SunEast Scipio Solar, LLC, as Successor to Duke Energy Renewables Solar LLC. On a motion by Councilperson Ferrari, second by Councilperson Pitman, this resolution was:

Adopted	Ayes	5	Mutchler, Allen, Botsford, Ferrari, Pitman
	Noes	0	

10. Official Reports

- a. Assessor – No Report
- b. CEO – August 2023 Report is attached at end of meeting minutes.

- c. Clerk - \$2,809.00 was disbursed to the Town Supervisor last month. Newsletter articles for the Fall 2023 Town Newsletter are due Monday, August 21, 2023.
- d. Highway Superintendent- A special thanks to everyone traveling our roads and using caution while we are working on the roads. The highway garage will have new LED lights installed with a rebate incentive to lower the installation cost. The oil and chipping for the year is done. The Ensenore Roadside Ditch Remediation project this Spring is working to slow down the runoff and reduce nutrients reaching Owasco Lake. Many thanks to the Cayuga County Soil and Water Conservation District and the Owasco Watershed Lake Association (OWLA) for cost sharing with labor material and finance to assist Scipio get this needed project completed. A ditch on Mosher Rd. was rebuilt that was under mining the road and a farmer's field. The new truck order has been delayed due to difficulty receiving components to build it. The 2023-2024 Cayuga County Snowplow Contract was turned down due to the rate of pay. Conversation with the Town of Fleming on how to split the maintenance of the Fleming-Scipio Townline Rd is going slow. There are differing thoughts on how to maintain this bordering road between towns. The town attorney is involved with assisting in the mediation of snow plowing and cross culvert maintenance. The legal case between the Town of Scipio and Grady has been settled.
- e. Town Attorney – Discussion will continue on snow plowing the Fleming-Scipio Townline Rd. Scipio Highway Superintendent suggests our town maintain 1.6 miles of the road from Cork St. to Ridge Rd. and Fleming maintain 1.4 miles from Cork St. to Rt. 34. Fleming Highway Superintendent wants the towns to split the road right down the middle and have both towns plow one side of the entire road. The Healy litigation is progressing with the settlement agreement and the land transfer paperwork to build a seasonal road. The invoice for the survey work will be added to monthly bill with BSK.

11. Board Member Reports

- a. Susan Allen – Five dumpsters have been reserved for the October 7, 2023 Town Cleanup Day. She will want discussion when the bill for the Summer Swim Program is received.
- b. Jason Botsford – No report.
- c. Mark Ferrari – No report.
- d. Melinda Pitman – The 2023 Owasco Lake Robotic Monitoring Buoy Data is available at: <https://flihws.shinyapps.io/owasco/>. It was reported that the Owasco Lake Watershed inspectors would like to encourage the Town of Scipio to add a section to the zoning on permitted temporary rentals. The Scipio Fire Department does not have a location to dock the fire boat on Owasco Lake. Is it possible to dock it on Ensenore Rd at the town's right of way? The Scipio Fire Department will announce their Raffle winners on August 14, 2023. The next chicken BBQ is scheduled for September 16, 2023. The CWIO is advertising for a watershed inspector for Cayuga Lake.

12. Supervisor's Report

- a. Financial Report was disseminated to board members ahead of time.
- b. The monthly bill for computer security and services with Extra Mile will drop to \$500 per month as the Historian is not using a town laptop. The town will no longer pay for the Fire District's Workman's Comp Insurance. The district will be responsible to pay the premiums going forward.

13. Other Business - none

14. Review and Payment of Vouchers Abstract 8, dated August 9, 2023

- a. **Resolution 2023-53** General Funds – vouchers 126-139, total \$22,545.58. The motion made by Councilperson Pitman, seconded by Councilperson Botsford was:

Adopted Ayes 5 Mutchler, Allen, Botsford, Ferrari, Pitman
 Noes 0

- b. **Resolution 2023-54** Highway Funds – vouchers 53-58, total \$89,891.99. The motion made by Supervisor Mutchler, second by Councilperson Botsford was:

Adopted Ayes 5 Mutchler, Allen, Botsford, Ferrari, Pitman
 Noes 0

15. Adjournment – Motion to adjourn was made by Councilperson Pitman at 9:35pm. All in favor 5/0.

Next meeting Wednesday, September 13, 2023. Attorney Jeff Eaton is unsure if he will be in attendance. He will let Supervisor Mutchler know.

Respectfully submitted,

Ann Robson

Ann Robson
Town of Scipio Clerk

**Town of Scipio
Code Enforcement Office
P.O. Box 71
Scipio Center, New York 13147
315-364-5740**

Monthly Report – August 2023 Town Board Meeting

PERMITS ISSUED:

23-23 Randy & Mary Moore, 4366 West Lake Road, replace deck and stairs.

23-24 James Kanalley, 2742 Center Road, metal roof over existing roof.

23-25 Mark & Kelly Nagel, 104 Shale Point, remodel existing cottage with additions and new porches, per plans approved.

**23-26R Keith Ross, 4582 West Lake Road, single-family dwelling.
(NOTE: Permit renewal – original permit #22-16.)**

Scipio Planning board review:

July 26, 2023, meeting: Anne & Matt Scuderi, 3642 Ensenore Road, site plan approved for 30' x 48' pole barn. Steve Hartwig, 84 Fire Lane 11, site plan approved for garage. Next meeting scheduled for August 23, 2023.

ZBA review:

No applications received prior to August 1, 2023, meeting.

COMMENTS/QUESTIONS/CONCERNS:

None

Respectfully submitted 08/10/2023.

J. Patrick Doyle, Code Enforcement Officer

(315) 729-3921 codeenforcement@townofscipio.com

