

Town of Scipio April 2024 Board Meeting Minutes

The April meeting of the Town of Scipio, Cayuga County, State of New York was held at the Town Office, 3705 Rte. 34, Scipio Center, NY 13147, on April 10, 2024.

Present:

Gary Mutchler, Supervisor Susan Allen – Councilperson
Jason Botsford – Councilperson Nancy Hart – Councilperson
Melinda Pitman - Councilperson

Others: Jeff Eaton, Bill Hall, Ann Robson, Matt Horn, Connie O’Hearn

1. Meeting called to order at 7 pm by Supervisor Mutchler, followed by the Pledge of Allegiance to the Flag.
2. Approve April 2024 Town of Scipio Board Meeting Agenda. Motion made by Hart, second by Botsford. All in favor. 5/0
3. Issues from residents – Councilperson Allen relayed a concern brought to her attention on the amount of traffic on Hunter Rd./Hicks Rd. that cut between Rte. 34 and Rte. 38. A suggestion was to notify Google Maps to report the concern.
4. **Resolution 2024-36** Approve March 13, 2024 Town Board Meeting minutes. Motion made by Allen, second by Hart was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0
5. **Resolution 2024 – 37** Approve March 29, 2024 Special Town Board Meeting minutes. Motion made by Mutchler, second by Allen was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0
6. Presentation – Matt Horn, Grant Writer with MRB Group Grant Writing spoke on possible grant sources to apply to digitize town records and to fund the salt shed. These funding sources have application deadlines that were reviewed. Mr. Horn was asked to write up a proposal of his fees, costs to the town, and timetable to start the grant application process to meet funding deadlines.
7. **Resolution 2024 – 38** Approve Bid for Town Office Repairs. Motion to accept the Town of Scipio Office Repair bid from James & Son, for \$139,000 was made by Mutchler, second by Botsford was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0
- Resolution 2024 – 39** Approve Town of Scipio Office Repair contract subject to attorney review with Supervisor’s signature. Motion made by Hart, second by Allen was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0
8. Review proposed revisions in the Town of Scipio Zoning Ordinance. Town Attorney Eaton spoke on the changes listed and recommended going ahead and setting a Public Hearing for the May 8, 2024 Town Board Meeting starting at 7 pm.
 1. A Revised Solar Energy Law was created which will give the Planning Board more power to control solar facilities in prime Agricultural land.
 2. The definition for “Camps” has been slightly modified.

3. The language amending section 4.08 was modified to resolve an issue with an Oxford comma and clarify the section.
4. Baseline well water testing shall be performed before, during, and after the installation of wind turbines consistent with a local lab's recommendations.
5. The setback for a wind facility for a non-participating landowner is currently set at 2.5 times the height of the wind turbine

Resolution 2024-40 Set Public Hearing for Consideration of Proposed Amendments to the Town of Scipio Zoning Ordinance. Motion made by Mutchler, second by Hart was:
 Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0

9. Officer Reports

- a. Assessor – No report. Supervisor Mutchler did update the board that notices of the reval were mailed, appointments have been made for an informal hearing process. A determination will be made of all parcels reviewed and residents will be informed around May 1st. The town's Board of Assessment Review is scheduled for June 6, 2024.
- b. CEO – Submitted report attached to meeting minutes.
- c. Clerk – Disbursements from March 2024 to the Supervisor were \$2,649.50. The monthly Dog Control report from Suzie Tracy indicate only one complaint. The town's tax collection season ended with \$1,618,522,38 collected. (87%) The mock-up of the postcard to be mailed to town residents was reviewed. The transition to the Webmaster Annie Komarisky posting to the town's website is going well.
- d. Highway Superintendent – A NYS CHIPS Reimbursement training class was held at the Town of Scipio Highway barn, with six (6) towns attending. A section on the Fleming/Scipio Townline Rd. has been damaged and he is seeking help to get it fixed. Work on the seasonal Skillet Rd. Extension is wrapping up. An update was given on the process that started in March 2022 to order a new 10-wheel truck, that was delivered to the dealer in September 2023 and sent out for additional work, it might be ready for delivery to the town by September 2024.
- e. Attorney

- i. **Resolution 2024-41** Further Extend Certain Deadlines Related to SunEast Scipio Solar. Motion made by Mutchler, second by Hart was:
 Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0

- ii. Open Meetings Law Presentation was given at the ZBA April Meeting. This training was open to all boards of the town to keep us informed of the Open Meetings Law.

10. Board Member Reports

- a. Susan Allen – The Town Clean Up Day is Saturday, May 4th from 9 am – 4 pm. There is a \$20 disposal fee per mattress. Five - 30yd dumpsters have been reserved from Robinson Roll-Off, and a 50 yd dumpster from Weitsman. There will not be any Rabies Clinic scheduled this year. Transfer Station Attendant Tom Olenych is doing well and will be returning to work soon. It was learned that the Town of Ledyard has increased the cost of their trash stickers to \$4.00. Discussion ensued amongst the board on increasing our trash sticker fee.

Resolution 2024 – 42 Effective July 1, 2024 - Increase cost of Transfer Station Trash Stickers to \$4.00 each. Motion by Mutchler, second by Pitman was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0

- b. Jason Botsford – No report
- c. Nancy Hart – Reported on attended meetings of the Cayuga Lake Watershed Intermunicipal Organization (CLWIO), the Owasco Lake Watershed Management Council (OLWMC) and Owasco Watershed Lake Association (OWLA). OLWMC is seeking state funding to form an Agricultural District in the Owasco watershed. The North American Manure Expo will be held July 17th and 18th at the Patterson Farm in Aurelius. OWLA received an additional \$75,000 from the US Forestry for their Hemlock Woolly Adelgid Campaign.
- d. Melinda Pitman – No report

11. Supervisor’s Report

- a. Finances – The town finances are within budget projections.
- b. **Resolution 2024 -43** Initiate a Town-Wide Mail Dog Numeration. Motion made by Hart, second by Allen was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0
- c. Restore NY Grant Status – It was announced that the grant sponsored by the town to renovate and repurpose the former Emily Howland Elementary School compound was approved. The developer and the CCIDA will complete the application and submit the finished document to the state by May 22, 2024.
- d. Altus Power – Supervisor Mutchler reminded the board of the 10% cost savings being offered to town residents who sign up with this energy company.

12. Other Business - none

13. Review of 2024 Abstract 4

- a. **Resolution 2024-44** Approve General Fund – vouchers 65-77, total \$9,021.90. Motion made by Pitman, second by Hart was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0
- b. **Resolution 2024 – 45** Approve Highway Fund – vouchers 22-28, total \$142,658.25. Motion made by Allen, second by Pitman was:
Adopted Ayes 5 Mutchler, Allen, Botsford, Hart, Pitman
 Noes 0

14. Next Scipio Town Board meeting is scheduled for Wednesday, May 8, 2024, at 7pm. A Public Hearing will be scheduled on the proposed Zoning Ordinance amendments.

15. Adjournment - Motion to adjourn at 9:13pm was made by Pitman. All in favor 5/0

Respectfully submitted,
Ann M. Robson
Town of Scipio Clerk

Town of Scipio
Code Enforcement Office
P.O. Box 71
Scipio Center, New York 13147
315-364-5740

Monthly Report – April 2024 Town Board Meeting

PERMITS ISSUED:

24-3 Richard Redmond, 4024 Black Street, replace existing enclosed porch (8' x 16').

24-4 Melanie Rowe, 3443 State Route 38, remove 12' x 16' deck and replace with 8' x 16' covered deck.

24-5 Frank Ninivaggi, 30 Fire Lane 19, 8' x 28' front covered porch.

24-6 Donna Picarro, 2758 Sherwood Road, metal roof.

24-7 Gary & Susan Allen, 3812 State Route 38, 20' x 10' deck.

Scipio Planning board review:

March 27, 2024, meeting:

- **Final review of proposed zoning changes.**
- **Whitten – approved lot line adjustment and minor subdivision On Center Road and Black Street.**

Next meeting scheduled for March 27, 2024.

ZBA review:

April 2, 2024, meeting - training on NYS Open Meetings Law and Public Hearings Overview provided by Town Attorney Jeff Eaton.
Next meeting scheduled for May 7, 2024.

COMMENTS/QUESTIONS/CONCERNS:

Respectfully submitted 04/10/2024.

J. Patrick Doyle, Code Enforcement Officer

(315) 729-3921 codeenforcement@townofscipio.com

