

Town of Scipio
3705 NYS Rte. 34
Scipio Center, NY 13147

Town Board Organizational Meeting
January 17, 2024 at 7:00pm

AGENDA

1. Call to Order and Pledge to the flag
2. Review Agenda
3. Issues from town residents
4. Resolution 2024-1 Approval of December 27, 2023 meeting minutes
5. Officers Reports
 - a. Assessor
 - b. CEO
 - c. Clerk
 - d. Highway Superintendent
6. Board member Reports
 - a. Susan Allen
 - b. Jason Botsford
 - c. Nancy Hart
 - d. Melinda Pitman
7. Appointments for 2024 – Resolution 2024-2 (Attachment A)
8. Policies
 - a. Ethics – Tabled
 - b. Procurement – Resolution 2024-3
 - c. Rules of Order – Resolution 2024-4
 - d. Harassment – Resolution 2024-5
 - e. Official Repository – CLNB - Resolution 2024-6
 - f. Prepaids – Resolution 2024-7
 - g. Investment Policy – Resolution 2024-8
 - h. Return check policy - \$20 – Resolution 2024-9
 - i. Check signing – Resolution 2024-10
 - j. Filing of AUD – Resolution 2024-11
 - k. Mileage Reimbursement - \$.67/mile
9. Salaries – Resolution 2024-12 (Attachment B)
10. Calendar
11. Supervisor's Report
 - a. Financials – Resolution 2024-13
12. Other Business
13. Review of 2022 Abstract 1
 - a. Resolution 2024-14 General Fund
 - b. Resolution 2024-15 Highway Fund
14. Next Meeting, Wednesday, February 14, 2024, 7 pm
15. Adjournment

Attachment A - Appointments:

- a. Town attorney: Jeff Eaton (BSK law office) one year term expiring 12/31/2024
- b. Code Enforcement Officer: J. Patrick Doyle III – one year term expiring 12/31/2024
- c. Court Clerk – Eron Klipple – one-year term expiring 12/31/2024
- d. Deputy Highway Superintendent – Timothy Calhoun – one year term expiring 12/31/2024
- e. Dog Control Officer: Suzie Tracy – yearly contract expiring 12/31/2024
- f. Town Bookkeeper: Rolland Dodge – 1 year term expiring 12/31/2024
- g. Delegate to AOT 2023 Business Session – Jason Botsford, Alternate - Melinda Pitman
- h. ZBA Chair: Keith Welch – one year term expiring 12/31/2024
- i. Planning Board Chair: Melissa Alford – one year term expiring 12/31/2024
- j. Planning Board Member: Andy Miller – four-year term expiring 12/31/2027
- k. Planning Board Member – Geral (Josh) Saville – 5-year term expiring 12/31/2028
- l. Susan Allen – Deputy Supervisor – 2-year term expiring 12/31/2025
- m. All others whose terms were appointed for multiyear contracts ending in 2024 and beyond.

Attachment B – 2024 Salaries:

NAME	POSITION	SALARY
SA, MP, NH, JB	Town Board Members	\$2200/yr each
Gary Mutchler	Town Budget Officer	\$1,000/yr
Gary Mutchler	Supervisor	\$9,450/yr
Ann Robson	Town Clerk	\$17,650/yr
Cathy Komarisky	Deputy Town Clerk/Tax Col.	\$14.70/hr
Rolland Dodge	Bookkeeper to Supervisor	\$10,000/yr
Brian Dugan	Justice	\$6,900/yr
Eron Klipple	Court Clerk	\$6,600/yr
Heather Garner	Assessor	\$16,125/yr
Patrick Doyle III	Code Enforcement Officer	\$10,206/yr
Laura Wallenbeck	Historian	\$400/yr
Thomas Olenych	Landfill Attendant	\$16.28/hr
William Hall	Highway Superintendent	\$66,150/yr
Timothy Calhoun	MEO Heavy Deputy	\$26.25/hr
Gary Haff	MEO medium	\$25.20/hr
Brandon Swearingen	MEO Light	\$25.20/hr
Richard Waldron	Laborer PT	\$20.00/hr
Keith Welch	ZBA Chairman	\$400/yr
Greg Otis	ZBA Vice Chairman	\$300/yr
Zane Cramer	ZBA member	\$125/yr
Howard Nelson	ZBA member	\$125/yr
Eric Devan	ZBA member	\$125/yr
Melissa Alford	Planning Bd Chairman	\$500/yr
Joshua Saville	Planning Bd member	\$300/yr
Peter Rogers	Planning Bd member	\$300/yr
Andrew Miller	Planning Bd member	\$300/yr
Michael Nolan	Planning Bd member	\$300/yr
Michael Whitten	BAR chairman	\$100/yr
Ronald Curvin	BAR member	\$75/yr
Kenneth Post	BAR member	\$75/yr